

Ladder Inspection Checklist



LADDER DETAILS

Ladder Asset No/Ref
Current Location
Date
Inspector
Signed

Any outstanding comments or actions from last inspection?

Inspection Type: 3 Monthly 6 Monthly 12 Monthly

Ladder Type:

STILES

Are the stiles:	Y	N
Straight when sighted and not bowed or twisted		
Free from impact damage		
Free from splinters, holes, tears, splits		
Free from corrosion, rot, mould, fungus		
Free from paint, chemical or other contamination		

RUNGS OR TREADS

Are the rungs/ treads:	Y	N
All there		
Straight & tight (cannot be moved by hand) Free from over wear with no cracks or dents		
Free from corrosion, rot, mould, fungus		
Free from paint, chemical or other contamination		

FEET & END CAPS

Are the feet & end caps:	Y	N
All there		
Secure with no loose or missing fixings		
Free from over wear with tread in good condition		
Free from splits, cracks or other damage		
Free from paint, chemical or other contamination		

BRACKETS, HOOKS & CATCHES

For Leaning Ladders only, are they:	Y	N
All there and securely fixed		
Working smoothly no missing or damaged wear pads		
Free from corrosion, rot, mould, fungus		
Free from paint, chemical or other contamination		
Are the supporting stiles straight (not twisted out)		

LADDER FITTINGS

	Y	N
Ladder Hinges	- free throughout movement	
	- free from damage	
Tie Rods & Struts	- are all there	
	- securely fixed	
	- free from damage	
Rivets & Welding	- all intact and secure	
Hand/Guard Rails	- intact & securely fixed	

	Y	N
Ropes & Pulleys - working smoothly with no missing parts		
	- free from damage	
	- ropes free from fraying, cuts or wear	
Locking Bars (Stepladders only)		
	- locks correctly, or anti-splay cords are intact & secured	
Access Gates - Intact & securely fixed		

If your ladder is certified to EN131 Professional and over 3m it needs to have a stabiliser bar attached. Other ladders also come with a stabiliser bar. You can inspect this here. • is the stabiliser bar; present & fixed • free from damage • Not applicable

INSPECTION SUMMARY

Are the ladders of suitable classification?	Y	N
Is the ladder unmodified and in its original condition?		
Is the Ladder Inspection Tag & Holder present and in good condition?		
Are the Safe Use & Warning labels present and legible?		

Has the ladder passed the inspection and is fit for use?

If 'No' the Ladder Log Inspection tag should be reversed to display the 'Do Not Use This Equipment' warning and the ladders removed from service to a secure quarantine location for further investigation.

Comments and Action Required

Ladder Register



Company / Dept:

Page Number:

Ladder ID	Description	Ladder Class	Purchased	Location	Inspection Cycle	Date Disposed	Disposal Code

Ladder Inspection Checklist



Company / Dept:	Page Number:
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Ladder ID	Inspection Date	Passed Inspection		Comments	Follow up needed?	Action Taken	Next Inspection
		Y	N				